



48th Annual Arizona Scottish Gathering & Highland Games

March 24th and 25th, 2012

Steele Indian School Park

300 East Indian School Rd * Phoenix, AZ 85012

MERCHANDISE VENDOR APPLICATION 2012

This application form is submitted for consideration by the Games Committee of the 48th Annual Arizona Scottish Gathering and Highland Games by:

Business Name	
Contact Person	
Address	
City, State & Zip	
Phone # / Cell #	
Email Address	
Type of Merchandise (Please include description of business, and include a picture of booth if possible.)	
State Tax #	Please bring a copy with you.
City of Phoenix Tax #	Please bring a copy with you.
Spaces are allocated on a first come, first served basis so please remit your application ASAP. Please see the attached Space Fee List. Space Fee includes one reserved parking spot in the Vendor parking lot.	
Approximate Set Up/Tear Down time	Set Up: hours Tear Down: hours
Indicate Space Size (please see list):	@ See Price List = \$
Will you need Electricity? Circle one YES NO	If yes, how many 110 Volt Plugs will you need?
Electricity is provided during the hours that the Games are open on Saturday and Sunday.	# @ \$100 per plug = \$
	Do you need anything other than 110 Volt?
Additional Admission Passes	# @ \$10 each = \$
Tables	# @ \$17.00 each = \$
Chairs	# @ \$3.00 each = \$
10 x 10 Canopy without side walls <i>Larger canopy sizes and sides can be rented for you at our cost</i> <i>NOTE: No other tent rental sources are allowed.</i>	# @ \$60.00 each = \$
Total Due at the time of Application	\$

**PLEASE REMIT YOUR APPLICATION, REQUIRED PAPERWORK
AND CHECK FOR YOUR NON-REFUNDABLE APPLICATION FEE MADE PAYABLE TO:**

The Caledonian Society of Arizona

Attn: Merchandise Vendor Chair

P.O. Box 5853 * Scottsdale AZ 85261-5853



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SPACE FEE LIST

10x10	\$ 200.00	Includes 2 admission passes
10x20	\$ 275.00	Includes 4 admission passes
10x30	\$ 375.00	Includes 4 admission passes
20x20	\$ 475.00	Includes 4 admission passes
20x30	\$ 575.00	Includes 6 admission passes
20x40	\$ 600.00	Includes 6 admission passes



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MERCHANDISE VENDOR CONTRACTUAL AGREEMENT 2012

The below signatures signify a binding agreement between the Caledonian Society of Arizona Inc., a 501(c) 3 Non-profit organization and presenters of the 48th Annual Arizona Scottish Gathering & Highland Games and _____, hereafter referred to as "Vendor".

The Vendor agrees to provide their products for sale to the competitors and spectators at the Arizona Scottish Gathering & Highland Games on March 24 & 25, 2012, at Steele Indian School Park, 300 E. Indian School Rd. Phoenix, AZ 85012.

1. **HOLD HARMLESS AGREEMENT:** The Vendor named in this contract hereby agrees for itself, its successors and assignees, to indemnify and hold harmless the Caledonian Society of Arizona, from all claims, suits or any other action for personal injuries, including death, and damages to property, real or personal, caused by the Vendor, and/or acts or omissions of the Caledonian Society of Arizona, arising out of Vendor's involvement in the Arizona Scottish Gathering & Highland Games, and from all judgments and costs incurred in relation to said claims and suits; and, from all expenses incurred in defending said claims or suits. Vendor hereby releases the Caledonian Society of Arizona, all Sponsors and Officials, including their agents and employees, from liability, from any claim it might otherwise have for participating in the Arizona Scottish Gathering & Highland Games, including but not limited to, any claim for personal injury or physical impairment or other claim of any type, arising out of participation or involvement in this event. Vendor also agrees to indemnify and hold harmless those released above from any such claims, damages, losses and expenses, including attorney's fees, and all court costs.

2. The Vendor further acknowledges that all **SAFETY** and **SITE RULES** must be adhered to. Safety Rules and Regulations (copy available to registered organizations), if applicable, apply to all individuals or organizations participating in the Arizona Scottish Gathering & Highland Games. Safety Rules and Regulations include, but are not limited to, the following:

A. **NO** firearms or drugs are permitted on City property. Firearms for historic reenactment groups are exempt only with written permission from The City of Phoenix, obtained by the Games Committee.

B. **NO** vehicles other than permitted carts and vehicles, with written permission, from Games Committee are allowed on any field, before, during or after the event, with the following exceptions, which are applicable **ONLY** during scheduled Friday set-up and Sunday tear-down periods. More information about set up day, parking & load-in will be forthcoming.

C. If you hire employees from a temp agency, you must meet them at the gate or give them their passes ahead of time. Please make sure they know the name of the vendor and where to report.

D. Dogs are permitted in Steele Indian School Park. Owners must comply with City of Phoenix and Maricopa County regulations including having the dog leashed, attended and licensed.

3. **CITY of PHOENIX TEMPORARY PRIVILEGE (SALES) & ARIZONA TAX LICENSES:** Required for all individuals or organizations selling merchandise or services unless said individual/organization is an IRS approved tax-exempt non-profit entity. You are responsible for providing proof of your tax-exempt status, upon request. All other individuals/organizations are required to obtain a Temporary Privilege License, collect City of Phoenix sales tax and complete the special return, AND obtain and fulfill the requirements of the Arizona State Tax License.

4. The Games Committee requires that all of our vendors show the **Caledonian Society of Arizona** as an **additional insured** on their liability policies and provide such a **certificate of insurance** to the Games Committee. If you cannot or do not wish to comply, please do not submit your application.



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5. The Vendor agrees to abide by the contractual space dimensions applied for on Page 1 of the Application and approved by the Games Committee.
6. The Vendor is required to set up on Friday, March 23rd, 2012. The Games are open from 9am to 5pm on Saturday and Sunday. Vendor tear-down will not be allowed until 5pm on Sunday March 25th. The Vendor is responsible for ensuring that all tents and property are properly secured in case of inclement weather.
7. Vendors requiring electric power will be charged a \$100 fee for power during the hours that Games are open on Saturday and Sunday. If you need overnight power, there will be an additional charge.
8. All Vendors requiring rental tents must rent through the Caledonian Society and pay in advance at the time of deposit.
9. **PHOTO RELEASE:** The undersigned does hereby give consent to the Caledonian Society of Arizona and assignees to take photographs, make audio recordings and/or video graphs of myself and/or my organization at the Arizona Scottish Gathering & Highland Games and to use such photographs, audio recordings and/or video graphs for such promotion, publicity or other lawful purpose as the Caledonian Society of Arizona deems appropriate. I/we further waive any rights or claims as to content approval or damages that I/we may have for use of these reproductions.
10. All Entrants to the facility will wear the proper wrist band, pass or have the tickets that are specified for the day. All Vendors will be assigned one parking space in the vendor lot. Wrist bands, parking permits and site maps will be mailed to the Vendors in February 2012.
11. In consideration of the above Caledonian Society will provide the vendor with space for their sales area, use of trash receptacles, and restrooms. All Merchandise Vendors must dispose of trash in a proper receptacle before leaving the grounds on Sunday March 25th.

We the undersigned understand the terms of this agreement, and possess and exercise the authority to enter this agreement.

PRINTED NAME _____

COMPANY _____

SIGNATURE _____ DATE _____